Central Milton Keynes Town Council

Meeting held on 7th October 2021

at Centrecom, North Row, Central Milton Keynes

Present:
Rebecca Kurth (Chair)
Andre Brady
Philip Murphy
David Stabler
Paul Cranfield (Clerk)

Apologies:
Andrew Thomas

In attendance: None

21/111 – Apologies

The Chair announced that Gill Kirkup had tendered her resignation from the Town Council with immediate effect.

Councillor Thomas sent his apologies for the meeting.

21/112 – Declarations of Interest

None

21/113 - Ratification of Minutes of the Town Council meeting

The minutes of the meeting of the Town Council on 9th September 2021 were agreed as a true record of the meeting. The Chair requested that any actions recorded should include an officer, working in conjunction with councillors going forward.

21/114 - Clerk's Report on Outstanding Items

The paper, as previously circulated, was noted.

Updates to the action sheet were agreed, as follows:

Item 19/073- Closed
Item 20/023- Mark on to January
Item 21/023- Closed

Item 21/025- Closed
Item 21/026- Closed
ACTION- Clerk to follow up on the delegated decision and request meeting regarding the Mobile Strategy (LTP4) Road Safety, Walking & Cycling and Smarter Travel Strategy.

Item 21/027- Closed
Item 21/028- Closed

21/115 - Representations from the Public

No members of the public were present at this juncture.

21/116 - Finance Paper

The paper, as previously circulated, was noted.

Thanks were expressed to the Clerk on a 'clean' External Audit.

ACTION- Clerk to produce a paper proposing the transfer of funds from the Treasurers account to the Deposit account.

21/117 - Forward Plan Monitoring Sheet

The paper, as amended, was noted.

21/118 – Half Yearly accounts

The paper, as previously circulated, was noted.

21/119 – Newsletters to business addresses

The paper, as previously circulated, was noted.

It was agreed that the circulation of the newsletter should be increased to include business addresses, if this group cannot be reached by electronic means via existing business groups, such as myMK. Councillors to explore other business groups that may be able to assist.

ACTION- Clerk to contact Melanie Beck to enquire whether the myMk database could be used to circulate e-newsletters.

21/120- Arts & Culture commitments

The paper, as previously circulated, was noted.

21/121- Community Grant Application

The paper, as previously circulated, was noted.

21/121 a) Conniburrow Children's Centre
The paper, as previously circulated, was noted.

The grant, in sum of £284, was agreed.

ACTION: Clerk to request a report on the visit, to include the number of children from CMK who took advantage of the offer.

It was agreed that a newsletter item could be included promoting the Children's Centre.

21/122- CMK Green Gym

The paper, as previously circulated, was noted.

The three-year sponsorship of the CMK Green Gym in sum of £2,100 payable over 3 years at £700 per annum was agreed and a half yearly report to be submitted.

21/123- Staff Recruitment Protocol

The paper, as previously circulated, was noted.

Amendments were requested to the protocol:-
- Inclusion of reference to the Town Council's Equal Opportunities policy
- Outline of where and how the job role could be advertised.

ACTION: The amended protocol to be brought back to the next meeting.

21/124- Grants Policy

The papers, as previously circulated, were noted.

The policy was adopted by councillors.

The application form was adopted, subject to:-

- Section 1- to refer to 'group' throughout.
- Section 3 to incorporate the list of the four aims.

21/125 Creation of an Integrated Media Policy

A proposal from the Chair that the paper be withdrawn was not upheld, and discussion ensued.

The following comments were made:-

- The document, as presented outlined an operational procedure and was not a policy.
- There are good ideas within the paper, which should not be discarded, simply because the author had resigned from the Town Council.
- There is currently no councillor able to take on the Residents' Services portfolio, of which this paper forms a part.

It was agreed that;-

- A Social Media policy be brought to the November meeting for consideration.
- The paper should be deferred for consideration at a later date, when the Town Council has a councillor in place who is able to take on the Residents' Services portfolio and a CDO to implement any agreed procedures.

21/126- Residents' Services Portfolio Update

The paper, as previously circulated, was noted.

ACTION- Clerk to review all portfolios and include a 'blue' colour to the progress review to represent actions completed.

21/127 - Items for Information

a) Licensing application- Aldi
The paper, as previously circulated, was noted.

b) Licensing application- Escape Hut
The paper, as previously circulated, was noted.

c) Licensing application- Sumac Room
The paper, as previously circulated, was noted.

d) Premises Licence Variation- Moshi
The paper, as previously circulated, was noted.

Councillors expressed concern about the lateness of the licence, the proximity of residents to the venue and the lack of double doors to seal the noise.

ACTION:- Clerk to raise these concerns with the Licensing Officer

e) August Planning Committee minutes

The paper, as previously circulated, was noted.

f) CMK Residents' 'Electra' Discount
The paper, as previously circulated, was noted.

ACTION:- Clerk to explore how the discounting arrangement will work in practice

g) Licensing application- Unit B2, 12th Street
The paper, as previously circulated, was noted.

h) Licensing application- Next
The paper, as previously circulated, was noted.

i) Newsletter Preparation Journalist
The paper, as previously circulated, was noted.

j) September 9th Extraordinary Planning Committee minutes
The paper, as previously circulated, was noted.

k) Draft September 22nd Planning Committee minutes
The paper, as previously circulated, was noted.

l) Note on the 'Electra' boat launch at Campbell Park
The paper, as previously circulated, was noted.

The meeting closed at 7.53pm.

The next scheduled monthly meeting will be held on Thursday 4 November 2021 at Centrecom Meeting place

Appendix to Minutes of Meeting of CMK Town Council on 7 October 2021

Cheques:-

Samantha Carmichael	£ 500.00
Eagle Graphics	£ 690.00
Warners	£ 76.44
PKF Littlejohn	£ 480.00
Thomas Gray	£ 1,250.00
The Gray Circle	£ 5,000.00

Debit card items :-

Google	£ 59.80
Google	£ 1.59
Tsohost	£ 5.99
NEST	£ 72.94
Royal Mail	£ 14.10

Royal Mail	£ 10.98
Vonage	£ 10.25
WH Smith	£ 12.99
Royal Mail	£ 240.60
Costco	£ 41.48

Monthly Standing orders:-

Salaries	£1,925.00
MK Community Properties	£ 518.84

Chair's Signature…….. Date…….