Central Milton Keynes Town Council
Meeting held on 3rd SEPTEMBER 2020
by Zoom videoconference

Present: Rebecca Kurth (Chair)
Amir Chahardehi
Linda Inoki
Gill Kirkup
Andrew Thomas
Paul Cranfield (Clerk)
Thomas Walker (Consultations Officer and meeting host)

Apologies: Andre Brady, Oya Discombe

Absent: Ramo Erdogan

In attendance: None

	Minutes	**Actions**
20/077	**Apologies** Apologies were received from Councillors Brady and Discombe.	
20/078	**Declarations of Interest** The Clerk declared a non-pecuniary interest with regard to item 20/089.	
20/079	**Ratification of Minutes of the Town Council meeting** The minutes of the meeting of the Town Council on 2nd July 2020 were agreed as a true record of the meeting, subject to the amendment to item 20/074 'actions' column to insert 'PC/CDO'. To be signed as such by the Chair at a future face to face meeting.	
20/080	**Clerk's Report on Outstanding Items** The paper, as previously circulated, was noted. Updates to the action sheet were agreed, as follows: Item 19/020- Mark on to November. TW to work with RK to develop executive summary. Item 19/046- Mark on to November Item 20/002- Close Item 20/004- Mark on to October. The possibility of payment for new parking order to be considered. Item 20/008- Mark on to November Item 20/012- Close Item 20/014- Mark on to October	
20/081	**Representations from the Public** No member of the public was present.	

Chair's Initials……

20/082	**Finance Paper** The paper, as previously circulated, was noted.	
20/083	**Forward Plan Monitoring Sheet** There are currently no items on the forward planning monitoring sheet. The Chair advised of changes to contribution guidelines at Cabinet and Full Council, which requires swift action if a submission by way of a verbal contribution is to be made.	
20/084	**Draft Consultation Responses** The paper, as previously circulated, was noted. The Consultations Officer spoke to this item, outlining the main areas for consideration. **Draft Planning Obligations SPD** Councillor Thomas noted that he had attended a training session at which it was indicated that it was the intention of the White Paper to replace both s106 and CIL with a single infrastructure levy. The Consultations Officer clarified that parish plans would be considered alongside local planning documents, but the initial consideration of these would be without input from parishes. Any arts and cultural strategy would be considered, but initially in the parish council's absence. It was agreed that in respect of future consultations the URLs for the base documents are circulated by email and included in the papers to enable councillors to reference these when considering papers. Councillors made the following observations:- • It was proposed that the bullet point supporting negotiation at pre-application stage should be stressed as best practice. • Any previous submissions on related consultations should be available for reference. • Specific word changes will be needed to leverage consideration of changes to guidance regarding the prioritisation of different contributions against each other- this should be in tabular form. It was agreed that the Consultations Officer should draft a full response based upon the bullet points for Chair's action to approve ahead of the deadline date of 30 September. **Draft Health Impact Assessment SPD** The Consultations Officer noted that he had no issues of concern with this SPD. It was agreed that the Clerk submit a response to this effect.	PC TW/RK PC
20/085	**Budget/Actual Report 2020/21 Quarter 1** The papers, as previously circulated, were noted.	
20/086	**Proposed Themes to promote CMK's Unique Public Realm and Infrastructure** The paper, as previously circulated, was noted.	

Chair's Initials……

	Councillor Inoki spoke to the paper, outlining the process that has resulted in the recommendations. Councillor Thomas noted the challenges with the cycling project, commenting that the policy paper seeking to enhance cycling and walking will result in changes to the way in which the redways and other routes are shared, and any work undertaken during the current transition period could prove challenging. Councillor Inoki outlined the project, noting that the concept would be more general and not impacted by such changes. It was agreed that the three projects are positive places to start and that the cycling film should not give an exclusionary view of the world from the viewpoint of 'speedy cyclists', but should reflect all types of cycling, including from the perspective of a tricycle, mobility scooter etc. The Chair noted that the use of film as a medium would enable the inclusion of any films produced within the 'SeeMK' section at Hotel La Tour. It was agreed that consideration should be given to bringing forward funding allocated to these projects from future year's budgets to kick - start or provide more in-depth funding in the current year. A paper to be brought back in November exploring this further. Councillor Inoki indicated that Thomas Gray had received some funding to produce to trailer for the cycling film, seeking further funding to complete the film, which could cost between £20k and £30k. It was unanimously agreed that the principle of the three projects as outlined be supported, and that the £5k available from this year's budget be used to develop the cycling film project.	LI/PC
20/087	**Web Accessibility Guidelines and Website Revision** The paper, as previously circulated, was noted. Thomas Walker spoke to this paper, the contents of which were noted.	
20/088	**Dog Bin Request** The paper, as previously circulated, was noted. After some discussion it was agreed that the Clerk seeks agreement for the siting of a dog bin in the vicinity of Secklow Mound. Councillors expressed concerns that a 'standard' dog bin could be used for ordinary refuse. Accordingly, the Clerk was requested to ascertain whether a receptacle with a 'slot' to reduce the abuse of the facility could be purchased. The Clerk to report back in November on progress.	PC
20/089	**Centrecom Meeting Place** The paper, as previously circulated, was noted. The Clerk declared a non-pecuniary interest in this item as Secretary of Centrecom.	

	The payment of a one-off sum of £67 for the quarter to December 2020 was agreed unanimously. Any further requests for payments other than those agreed in respect of use of the hall for Town Council meetings would be considered at the time if they were brought forward.	
20/090	**Newsletter** The paper, as previously circulated, was noted. Councillor Inoki spoke to the paper, clarifying the concerns regarding resumption of newsletter production and suggesting instead the inclusion of news items via a temporary page on the website. A discussion ensued, during which the following points were made:- • The Town Council has been invisible to residents during lockdown and need to resume newsletter production. • It is not reasonable to expect councillors to distribute newsletters for the foreseeable future. • Using Sammy Jones to produce articles for the website will enable these to be used in the next newsletter also. It was agreed that Sammy Jones be requested to start to create articles, and that progress is made toward the full production of a newsletter. The Clerk to make enquiries in respect of newsletter delivery alternatives and report back to councillors. In the interim it was agreed that work should commence on the next issue of the newsletter.	LI/SJ PC
20/091	**Grant Application- Keech Hospice** The papers, as previously circulated, were noted. After due consideration it was agreed that, this being a generic application, a decision should be deferred pending evidence to substantiate the benefit to CMK residents.	PC
20/092	**Grant Application- MK Melting Pot** The paper, as previously circulated, was noted. Following some discussion it was unanimously agreed that the project should be supported in sum of £500.	
20/093	**Items for Information** a) **Minutes of Parishes Forum Meeting 23 July 2020** The paper, as previously circulated, was noted The Chair requested that her attendance be recorded. b) **Licensing application-Taco Bell** The paper, as previously circulated, was noted. c) **Summary of Potential Implications of Planning Reforms-Locality** The paper, as previously circulated, was noted.	PC TW

	The Chair requested that the Consultations Officer develops bullet points for a response to the Planning White Paper and to bring a position paper to the October meeting for consideration.	
20/094	**Items for Next Agenda:** None The meeting closed at 8.10pm. **The next scheduled meeting to be held on Thursday 1 October 2020 by videoconference**	

Appendix to Minutes of Meeting of CMK Town Council on 3 September 2020

Financial Items
A list of expenses incurred, authorised at the Town Council meeting, is provided below:

Cheques:-

MKALC	£ 115.00
MKCCM	£ 600.00

Debit Card Items:-

Vonage	£ 10.25
	£ 10.25
Google	£ 53.82
	£ 53.82
	£ 1.59
	£ 1.59
	£ 1.59
Tsohost	£ 5.99
	£ 5.99
NEST	£ 70.00
	£ 70.00
Costco	£ 38.47
Royal Mail	£ 14.76
Amazon	£ 21.75

Monthly Standing Orders:-

Salaries	£1,886.00
	£1,886.00
MK Community Properties	£ 518.84
	£ 518.84

Chair's Signature……. Date……..