Central Milton Keynes Town Council
Meeting held on 12th July 2018
At Centrecom Meeting Place, Central Milton Keynes

Present: Rebecca Kurth (Chair)
Ken Baker
Hilarie Bowman
Andre Brady (from item 117/18)
Ramo Erdogan
Andrew Thomas
Paul Cranfield (Clerk)

Apologies: Oya Discombe, Linda Inoki, Thomas Walker

In attendance: None

	Minutes	Actions
112/18	**Apologies** Apologies were received from councillors Discombe and Inoki and from the Deputy Clerk.	
113/18	**Declarations of Interest** No additional declarations of interest were advised.	
114/18	**Ratification of Minutes of the Town Council meeting** The minutes of the meeting of the Town Council on 7th June 2018 were agreed as a true record of the meeting and signed as such by the Chair.	
115/18	**Clerk's Report on Outstanding Items** The paper, as previously circulated, was noted. Updates to the action sheet were agreed, as follows:- Item 18/006- Mark on for review in October Item 18/017- Closed Item 18/027- Closed Item 18/032- Closed Item 18/034- Closed Item 18/035- Closed Item 18/036- Closed Item 18/037- Closed Item 18/038- Closed Item 18/039- Closed	
116/18	**Representations from Public** There were no members of the public present at the time of this item.	
117/18	**Finance Paper** The paper, as previously circulated, was noted.	

 Chair's Initials……

	Councillor Brady arrived during this item. It was agreed that the Clerk will bring a paper to the August meeting formally requesting an additional signatory to replace Councillor Baker upon his departure and outlining the process for so doing.	PC
118/18	**Forward Plan Monitoring Sheet** The paper, as amended tabled, was noted.	
119/18	**Quarterly Budget/Actuals Report** The papers, as previously circulated, were noted. It was agreed that future reports will be at a larger font and over two pages. The Chair noted that at the half year stage revisions to budget projections/baselines will be considered.	PC/RK
120/18	**Contact Details** The paper, as previously circulated, was noted. Councillors agreed to provide contact details if these are not currently held. Next of kin details were to be provided at the individual's discretion and maintained on a file to be accessed only by officers. The Deputy Clerk to email councillors to update records.	TW
121/18	**Annual Meeting of the Parish** The paper, as previously circulated, was noted. It was agreed that the Annual Meeting of the Parish would be held on 13 June 2019, with the June meeting of the Town Council on 6 June 2019. The Clerk to book dates accordingly.	PC
122/18	**Consultation on Amendments to Statement of Gambling Principles** The paper, as previously circulated, was noted. The Clerk to record consultation response on MKCouncil site.	PC
123/18	**Dog Waste Bins Installation Request** The paper, as previously circulated, was noted. A discussion ensued with councillors expressing differing views on the need for more dog bins, preferred sites for any additional units and how locations for any further bins could be determined. There followed 3 votes on proposals, as follows:- • One bin to be placed in the southwest corner of Campbell Park- Proposal fell by 2 votes in favour to 4 against. • Defer any action and undertake more research on best practice-Proposal fell by Chair's casting vote. • Two bins to be installed in Campbell Park with locations to be determined by consultation with residents- Proposal agreed by 5 votes in favour to 1 abstention. It was agreed that a leaflet be prepared for residents of Campbell Park and Adelphi Street to ascertain the preferred locations within the Park for the two additional bins. Additionally, the Campbell Park Facebook group to be used to receive comments.	TW/PC

	The leaflet would show the current location of bins within the Park and suggested future locations, seeking views from resident dog walkers.	
124/18	**Fred Roche Gardens** The paper, as previously circulated, was noted. It was noted that Councillor Baker is a trustee of Fred Roche Foundation, but has no pecuniary interest in the matters under consideration. Councillor Bowman outlined the background to the paper, and pursuant to some discussion, the following amended recommendation was unanimously agreed:- 'The Town Council would be in favour in principle of supporting the enhancement of Fred Roche Gardens and would be prepared to consider contributing seed money to leverage other grants for the development work, subject to a formal proposal being brought forward for consideration by the BID.' It was agreed that Councillor Bowman would be the point of contact in this regard going forward. The Clerk to inform Matthew John of the agreed position as above.	PC
125/18	**Street Warden Role** The paper, as previously circulated, was noted. The Chair reminded councillors that the HR Working Party, designated to consider this matter, included herself and Councillor Bowman, but both had given their apologies for the meeting. Councillor Brady outlined the background to the paper, noting that the Deputy Clerk was commissioned under a separate trial contract to undertake an agreed version of the Street Warden role for 20 hours/month. The Deputy Clerk's observations on the trial were noted, and discussion ensued on how the value of the role to residents could be enhanced. Following a vote it was agreed (by 5 votes in favour and 1 against) that the Town Council would continue with the pilot for a further 6 months, but at only 7 hours/month (being the amount of time estimated by the Deputy Clerk to undertake the role). The Deputy Clerk is to seek to develop a process which will assist residents in achieving resolution of issues logged via the system. The HR Working Party will review the pilot at the end of the 6 month period.	PC TW RK/HB/AB/PC
126/18	**'Top up' Services from Serco** The paper, as previously circulated, was noted. It was agreed that no action be taken in this regard.	
127/18	**Emergency Response Plan** The papers, as previously circulated, were noted. After some discussion, the following recommendation was unanimously agreed:-	

	'That councillors adopt the Emergency Response Plan, that the Clerk and Deputy Clerk register with the Milton Keynes Resilience Service and cascade any appropriate notifications to all councillors.' Additionally, it was agreed that ID cards be prepared for all councillors to use as required.	PC/TW TW
128/18	**Items for Information** The papers, as previously circulated, were noted. **a) Draft Planning Committee meeting minutes 28 June 2018** The paper, as previously circulated, was noted. **b) Draft Minutes- Operations Advisory Group meeting 29 May 2018** The papers, as previously circulated, were noted. **i) Amazing CMK mini Rough Sleeper Strategy Highlights** **ii) Arriva Click slide deck** **c) Turtle Bay Licensing Variation** The papers, as previously circulated, were noted. **i) Dispersal Policy** **ii) Smoking & al fresco Dining Policy** **d) Garudaa- Sex Establishment Licence Renewal** The paper, as previously circulated, was noted. **e) Sports Central- Licensing Application** The paper, as previously circulated, was noted. **f) GDK MK- Licensing Application** The paper, as previously circulated, was noted. **g) Draft Minutes- Parishes Forum meeting 14 June 2018** The papers, as previously circulated, were noted. **i) Framework in Action** **ii) Community Infrastructure Fund** **iii) Waste presentation** **iv) Community Infrastructure Fund Briefing Paper** Concerns were expressed about how the new fund might be operated. **v) Hot Topics Statement** **h) Turtle Bay- Licensing Variation** The paper, as previously circulated, was noted.	
129/18	**Items for Next Agenda:-** None. The meeting closed at 8.22pm. **The next scheduled meeting will be held on Thursday 9th August 2018 at Centrecom Meeting Place.**	

Appendix to Minutes of Meeting of CMK Town Council on 12 July 2018

Financial Items
A list of expenses incurred, authorised at the Town Council meeting, is provided below:-

Cheques:-

AH Contracts	£	35.28
MK Community Properties	£	51.00
MK Community Properties	£	506.94
Centrecom	£	380.00
Zurich Insurance	£	340.73
Jon Muncaster	£	1,000.00

Debit card items:-

Vonage	£	9.25
NEST	£	71.82
Google	£	46.20
Tsohost	£	5.99
Office Outlet	£	38.10
Post office	£	14.96
	£	6.50
Cartridge Save	£	93.86
Solopress	£	59.00
ICO	£	40.00
Costco	£	226.74
	£	41.68
Amazon	£	6.49
Sainsbury's	£	37.45

Standing order:-

Salaries	£2,500.00

Chair's Signature…… Date……..

  Chair's Initials……