Central Milton Keynes Town Council
Meeting held on 13th November 2014
At Centrecom, 602 North Row, Central Milton Keynes

Present: Rebecca Kurth (Chair)
Ken Baker (to item 9)
Andre Brady (to item 15)
Hilarie Bowman
Linda Inoki
Andrew Thomas (to item 9)
Paul Cranfield (Clerk)

Apologies: Ramo Erdogan, Lee Mooney

In attendance: Thomas Walker

	Minutes	Actions
1	**Apologies & Declarations of Interest** The Clerk noted that Councillor Erdogan had given his apologies.	
2	**Ratification of Minutes of the Town Council meeting** The minutes of the meeting of the Town Council on 9th October 2014 were agreed as a true record of the meeting and signed as such by the Chair, subject to the following amendments:- Item 6:- amend 'domiciles' to 'offices' Item 13:- delete second sentence.	
3	**Ratification of Minutes of Extraordinary Town Council meeting** The minutes of the extraordinary meeting of the Town Council held on 23rd October 2014 were agreed as a true record of the meeting and signed as such by the Chair.	
4	**Matters Arising & Outstanding Items** The paper, as previously circulated, was noted. Updates to the action sheet were agreed, as follows:- Items 041- to be closed. When the next such application is received the issue will be reconsidered. Item 046- to be closed. Item 047- pursue again Item 049- to be closed Item 050- pursue again Item 051- defer to December Item 052- to be closed Item 053- to be closed Item 054- to be closed Item 055- to be closed Item 056- to be closed	

	Item 057- to be closed The response from Andrew Dickinson relating to the roadworks on Avebury Boulevard to be circulated to all councillors.	PC
5	**CMK Street Warden Update** The paper, as previously circulated, was noted. The Chair advised that the Street Warden will be taking on specific projects with Residents' Associations and that these will be subject to a separate update going forward. It was agreed to monitor the robustness of the way in which actions are recorded, given that the current model may prove challenging to identify how well issues are being addressed and closed off. It is the intention that the Street Warden dedicates one day or two half days each week to his Town Council projects.	
6	**Projects Update** The paper, as previously circulated, was noted. The Clerk outlined the current position on a number of projects due to the absence of the Projects Officer. It was noted that the questionnaire had been delayed due to the time it had taken to obtain a Freepost licence (P14/002). Clarification to be sought on whether any further action is required with regard to project P14/004 following the bushes having been cut back by MKCouncil. It was agreed that care needed to be taken to ensure that the work undertaken by the Projects Officer and the Street Warden complements each other.	
7	**Projects** The papers for the following projects, as previously circulated, were noted. **i) Project P14/008** The Chair reported that the S106 working party have met and had email exchanges to move the project forward. The focus has been on what might be required in the longer term in respect of community facilities for CMK. Concerns were expressed that the project was mushrooming from its initial brief. A deadline was requested by which time a firm recommendation should be forthcoming. It was noted that the responses to the questionnaire could inform the discussion. It was agreed that the Projects Officer, in conjunction with the working party, should bring to the January meeting a recommendation for utilising the current sum available under S106. **ii) Project P14/011** The Chair introduced the project, making reference to the exemplar plan from Keswick Town Council. She noted that the Projects Officer had completed the first phase of the project and sought agreement to move forward to phase 2- preparing a needs analysis, goals and forecasts.	LM/RK/HB/KB/RE/LI

	Approval for the draft table of contents was also requested. Some councillors expressed concerns about the need for such a plan, being seen as overlong and too clinical to relate to residents and questioned the use of precept to deliver it. The Chair insisted that the Plan was needed now more than ever, noting the changes residents will experience over the next 15 years as the population grows substantially. If focussed on the residents it was felt that it can be justified. Concerns were then expressed at the amount of work to be undertaken to produce such a document. A councillor asked whether the Town Council should consider working towards Quality Status. The Clerk to bring back information on what that would entail. A vote was taken on the proposal to move to phase 2 with the table of contents as presented (moved by Councillor Kurth and seconded by Councillor Bowman). The vote was carried by 4 votes in favour with 2 abstentions. **iii) Campbell Park parking** It was noted that a letter had been issued to residents of Adelphi Street and Dalgin Place notifying them that a residents' parking scheme would be installed. The Town Council noted that Sara Bailey had acknowledged that the questionnaire used for this exercise was not fit for purpose. She had agreed that a questionnaire tailored more to the specific needs of the residents would be more appropriate in future and agreed to work with the Town Council in this regard. It was agreed that Councillor Thomas attend the Delegated Decision meeting where the proposals are to be considered to ensure that it is minuted that the town council's assistance be sought on the text for future surveys. Further discussions ensued and it was recognised that, whilst the proposals will assist Adelphi Street, they would not address the issues within Dalgin Place. The Chair proposed an amendment to her proposal, proposing that Councillor Thomas should also make the following statement when the item is being considered as a Delegated Decision:- 'The Town Council does not support the proposal for a residents' parking scheme in Dalgin Place. The reason is that it will not solve the problem. The residents with shared ownership properties in Dalgin Place were never allocated private parking spaces - the expectation was for them to park in the public highway. The issue is not a result of commuters taking residents' spaces, but more a matter of residents competing with residents for spaces close to their home. As such, a resident's parking scheme in Dalgin Place will not solve the problem.' The vote was won by 4 votes in favour and 2 abstentions. The Clerk to pre-advise Sara Bailey of the above. It was agreed that the project be closed.	PC AT AT PC

8	**Motion- Open Green Spaces** The Motion, as below, was considered:- Cognisant of the fact that our parish has bountiful open green spaces, and that none of these spaces has any specific designation other than in general planning policy terms, this Council requests that its officers undertake a brief feasibility exercise to determine whether some may be appropriate for designation as town or village green, noting that the expression 'town or village green' has a much wider meaning in law. The Motion, proposed by Councillor Thomas, was seconded by Councillor Inoki. Some concerns were expressed over the benefit of such a designation to sites within CMK. Councillor Thomas noted that the classification affords some protection in planning terms when an area is designated in law as a town or village green. He emphasised that the open spaces in question need not be of a style similar to a village green, however, citing Fred Roche Gardens amongst others as a possible beneficiary from the scheme. Councillor Kurth proposed an amendment to the Motion, that Councillor Thomas circulates the information he currently has with regard to the scheme to councillors and that any engagement of officer time to progress the proposal be deferred until the next meeting when councillors have had time to consider the information provided. A vote was taken, with 3 votes in favour of the amendment, 2 against and 1 abstention. With the passing of the amendment the original motion fell.	AT
9	**Finance paper** The paper, as previously circulated, was noted. **i) Communications Officers' Hours** The paper, as previously circulated, was noted. For this item Thomas Walker left the meeting. The Clerk noted the errors within the paper. The correct figures were provided and considered. Councillors were unanimous in support of increasing the Communications Officers' hours from 10 hours per week to 15 hours per week effective 1 December 2014 for the duration of the contract. The Clerk to institute payroll changes. Councillor Thomas and Baker left the meeting at this juncture, and Thomas Walker returned to the meeting.	PC
10	**Grievance procedure** The paper, as previously circulated, was noted. The paper was adopted, subject to the insertion of 'or' between Chair and Clerk where required within the paper and section 3.2 v) to read 'The grievance will initially be heard by any two from the Chair, Clerk and Chair of Planning as necessary'.	

11	**Disciplinary procedure** The paper, as previously circulated, was adopted. The Clerk was requested to forward all policies to the Communications officer for insertion onto the website.	PC/TW
12	**Draft RegenerationMK Strategy** The paper, as previously circulated, was noted. It was agreed that Councillors Inoki and Bowman consider the document and forward any comments to the Clerk in time for submission by the closing date for the consultation of 12th December.	HB/LI/PC
13	**Proposed dates for meetings 2015** The paper, as previously circulated, was agreed.	
14	**Team Building event** The paper, as previously circulated, was noted. The initiative was welcomed by councillors. It was agreed that the Clerk and Communications Officer should work together to ascertain a suitable date. The Arts Central venue was proposed for the event and a budget of £150 was agreed. The Clerk to enquire with regard to facilitators. At this juncture the Communications Officer was congratulated on his work contributing to the design of the newsletter.	PC/TW PC
15	**Items for Noting-Licensing requests** The papers, as previously circulated, were noted. **i) Carluccio's-new licensing request** **ii) Morrison's- licensing variation** **iii) Jas Masala Bite- new licensing request** Councillor Brady left the meeting at this juncture	
16	**MKCCM Ops group minutes 14 May 2014 and agenda 5 November 2014** The paper, as previously circulated was noted. It was noted that Councillors Thomas and Baker attended the last meeting. On behalf of Councillor Erdogan the Chair raised the issue of beggars around 'snack vans' intimidating customers and asking for cash. After some consideration it was agreed that the issue should be raised in the first instance with the Police during the forthcoming meeting organised by the Projects Officer. This item to be added to the agenda for that meeting. It was also agreed that the issue sat more easily within MKCCM's remit going forward. A councillor noted that the police have an 'open house' at the library each Saturday morning if traders wished to attend.	PC/LM

17	**The meeting closed at 8.22pm** **The next scheduled meeting will be held on Thursday11th December at Centrecom commencing at 6.15pm.**	